



## **Board of Directors**

**November 9, 2015**

**Eureka, CA**

### **Meeting Minutes**

#### **1. Roll call and Minutes:**

Present: Jerry, Jeanne, Laura, Mary Claire and Cassandra.

Approval of August minutes tabled until next meeting.

#### **2. President's Report:**

- Jerry reminded us of our two options for partnership with Humboldt Area Foundation. Option 1: Leave everything as is, which means we would continue to request funds be transferred to us, as needed. Option 2: Sign Organizational Coinvestment Agreement which would allow HAF to transfer donations funds to HBRA quarterly. At such point, the funds become an asset to the club.

Cassie makes motion to enter into an agreement with Humboldt Area Foundation (HAF), to establish the Humboldt Bay Rowing Association Program Fund. (this reflects Option 2 above)

Laura seconds the motion. All in favor.

- Sueane Novack formally requested to step down from her position as Treasurer and Bookkeeper for HBRA. Jerry has been looking into a replacement. He advises that we hire a professional Bookkeeper outside of the team, rather than rely on a 'volunteer'. This would guarantee us a Profit & Loss, Balance Statement and Budget each month, which is even more important given our new tax-deductable, non-profit status. He will continue to research options. He will also ask one of the Master Rowers to step in as Treasurer. This position can be appointed and does not need to be voted upon at this time.

- A solar system is being installed at the boathouse by Roger, at minimal cost to HBRA. Completion is planned for sometime this week. It is highly recommended that we purchase a new generator, or look for a donation. Bridgett, a Jr. parent has offered one. It is suggested that we use solar to keep generator charged.
- Jerry reports that we have not seen a bill for the agreed amount of \$300 for rent on the Adorni with the City of Eureka. We are still paying the \$30 utility fee.

### **3. HBRA Policies and Fees:**

Cassie makes a motion that we prorate fees for Jr. rowers who are returning for end-of-Fall season, to \$112.00. Laura seconds. All in favor.

### **4. HBRA Website:**

Jeanne has sent out information to the Board via email regarding the new website and requests that we look it over and try using it. Will discuss at next meeting.

### **5. Financial Report:**

- Sueane will send out Financial Report by the end of this week.
- Fundraising ideas suggested by Cassandra:
  1. Bake sale at Arcata Co-op for Thanksgiving.
  2. Bake sale at Pierson's Holiday Market.
  3. Online auction.
- The 'Piggybacker' online fundraiser has raised \$1500 to date, slated for a new racing quad.

### **6. Equipment Needs and Priorities:**

- Scott reports that many boats need repairs.
- Scullers still need a single. Jerry and Jeanne will order one.
- Mara Segal would like to sell us the 'Bridges' for approx. \$3,000.00. Jerry will contact her regarding purchase.
- Marty Kimble would like to sell us his Van Dusen single.  
Jeanne moves to negotiate with Marty to purchase his single, with a maximum price of \$2500.00. Cassandra seconds. All in favor.

### **7. Coaching Status Report:**

- Molly's last day will be November 16<sup>th</sup>.  
Julia will take over as Masters' Coach and Jrs' Assistant Coach. Kaylee Weber will assist Masters on Sundays and Juniors in the Spring.
- Tail of the Humboldt Regatta is still scheduled to take place on Dec. 6<sup>th</sup>.

**8. Other:**

- Mary Claire suggests we install a chain link fence on the side of the boathouse to enclose boats and the boat trailer so as to discourage theft, as there seems to be increasing security issues. She will look into cost and installation with a couple of different fencing companies.

**Adjourn:**