



Board of Directors

July 6, 2015

Arcata, CA

Meeting Minutes

1. Roll call, Minutes and Introductions:

Present: Jerry, Jeanne, Laura, Sueane, Cassandra, and Scott.

Laura motioned to approve June Board Minutes. Cassandra seconds. All in favor. Approved.

2. President's Report:

- Jerry reported on lease negotiations with City of Eureka for the Adorni boathouse. Changed contract from 1 year to 2. He will clarify with City regarding terminology in contract related to "Corporate Membership", and the services HBRA will offer the City in return. He will also see about using the meeting room at the Adorni for HBRA meetings.

3. Non-profit Status:

- Jerry reported that we received written confirmation and approval of 501C3 status (Tax Deductable Public Charity). This is retroactive as of 5/27/14. He also stressed that donations are not tax deductible if the donor receives something from HBRA in return.

4. HBRA Policies and Fees:

- Jerry will confirm with Lorraine regarding new sculling rates and who is responsible for invoicing.
- Scott will create/sign document for time put in above and beyond coaching so that there is a 'paper trail' from which Sueane can issue check for approved stipend.

5. HBRA Website:

- Jeanne reports that she has contacted Kevin regarding switching our web base to Muse. He will write a proposal and get back to us.

6. Financial Report:

- Profit and Loss
Received donation from Mikki Moves (1% of sale). Received \$25 Gift card from Costco. Received television from Adventure's Edge (will use at boathouse for viewing videotaping of rowers). Sueane will generate report of monthly donations. Laura will pass along to Toni for Thank You letters.
- Balance Statement
- Budget to Actuals
- Fundraising Report: Cassandra will discuss option of fundraising hours vs. pay-off at next parent meeting.
- Other: Jerry received and turned over tax returns and payment vouchers to Sueane. Jerry will sign-off on Bad Debt, which Sueane will proceed to 'write-off'. Board needs a policy for writing off bad debt. Cassandra will discuss at next parent meeting.

7. Equipment Needs and Priorities:

- Jerry and Jeanne will look into new shell for scullers.
- Scott reports need to take in trailer for servicing, as well as need for new sweep oars and generator. In the future, Scott will include the Masters in his email of club 'needs/desires'.

8. Coaching Status Report:

- Scott reports that there were not enough kids signed up for Molly's 1st session of Multi-Sport Camp, therefore it was canceled, however the next session (July 20-30?) is scheduled to go.
- Junior rower, Isaac Murphy, a sophomore at Northcoast Preparatory and Performing Arts Academy, was honored to be invited to attend Junior National Development Camp in Seattle, WA this summer.
- Scott requests that Master rowers send him photos to post on HBRA's Facebook page.

9. Other:

- Cameron, with Eureka Parks and Recreation, invited HBRA to participate in 'Play on the Bay' event, July 25. Scott will contact him to get more details.
- Jerry proposes we implement a 50% reduced membership fee to our bookkeeper, in exchange for approximately 5 hours/week of bookkeeping. Jeanne makes motion to approve the above; Cassandra seconds. All in favor. 1 abstention. Approved.

Adjourn:

Sueane motions to adjourn. Laura seconds. All in favor.