



## **Board of Directors**

**January 27, 2016**

**Arcata, CA**

### **Meeting Minutes**

#### **1. Roll call and Minutes:**

Present: Jerry, Jeanne, Laura, Mary Claire, Cassandra, Scott, Lorraine, Sueane, and Mary Ann. Sueane motions to approve Dec. 16 minutes. Cassie seconds. All in favor. Approved

#### **2. Special Items:**

- Sueane makes a motion to elect Mary Ann McCulloch to serve as Treasurer upon her (Sueane's) resignation.  
Cassie seconds. All in favor. Approved
- Sueane Novack states her resignation as Treasurer for HBRA.
- Jerry reports that Brian of Jackson and Eklund will continue to do the financials for HBRA.
- Mary Ann suggests the need for an official box and 'caretaker' for the Adorni, for fees, waivers, etc. She will contact Nancy Kennedy re: position.

#### **3. President's Report:**

- Jerry reports that HBRA was asked to be the National model for collaboration between U.S. Rowing's Learn to Row Day and the Waterkeeper Alliance, due to our successful event last year.

#### **4. HBRA Policies and Fees:**

- Scholarship and Financial Assistance (term we will use in place of Financial Aid) will be two different requests for assistance. We need policies for both. We need policies to

determine who is eligible, as well as whether we have the funds. Scott and Cassie will prepare ideas for policies and present to Board via email within 2 weeks, giving Board time to review and comment for further modification before February Board Meeting.

- Board needs to adopt policies and procedures for overdue accounts, and collection of said accounts. Mary Ann, Lorraine and Katie (of Bayside Bookkeeping) will work on creating policies and procedures and present at February Board Meeting.
- The club needs to resolve its Bad Debt. Jerry, Brian Reeser (of Jackson and Eklund) and Katie (of Bayside Bookkeeping) will discuss this issue and present solutions to Board at February meeting.
- Cassie makes a motion for Mary Claire to retain her HBRA credit card for use as Junior Team Logistic Coordinator.  
Jeanne seconds. All in favor. Approved.

#### **5. HBRA Website:**

- Scott has been working hard on getting the new website up and running. He will make it LIVE in next day or two.
- Jeanne and Scott will discuss creating a new general email for the club.

#### **6. Equipment Needs and Priorities:**

- Jeanne makes a motion to make a bulk payment of \$10,000.00 to Fluid Designs for the new Quad. The balance to be paid over time, free of interest.  
Laura seconds. All in favor. Approved.  
Mary Ann will advise Katie to pay balance over 12 months.
- Jerry reports that Marty needs to invoice us for the boat we are purchasing from him. Once we receive an invoice, that amount can be credited to his HBRA account and used toward future membership dues and regatta fees.
- Scott would like to purchase a new set of composite sweep oars for the Masters.

#### **7. Coaching Status Report:**

- Scott suggests that Coach Julia be given a raise. She has really blossomed and stepped up to the plate, and the Masters are benefitting.  
Mary Ann makes a motion to raise Julia's stipend for coaching to \$25.00/session, effective January 1, 2016.  
Cassie seconds. All in favor. Approved.
- It is agreed upon that every six months we will re-evaluate coaches for possible raises.

- Scott reports on possible regattas for team participation in 2016. First up is the proposed Home Sprint Regatta. The suggested date is Mar. 6.  
Laura makes a motion to give Scott the go-ahead for planning a Home Regatta. Mary Ann seconds. All in favor. Approved.
- Scott would like to see the Masters participate in more regattas this year. It is recognized however, that when going without the Juniors, it raises the cost considerably, due to not sharing the cost of trailering the boats. We need to determine a cost for paying Mary Claire (or ?) for using her truck. Mary Ann will look into the cost (minus gas), so that we have a set number for paying for whomever's truck we borrow.

#### **8. Other:**

- Next Board Meeting will be Feb. 24.
- HBRA Annual Meeting will be Wed., Mar. 23. No Board Meeting scheduled for March.

#### **Adjourn**